**INTERNATIONAL DAY OF THE GIRL**

**DINNER HOSTING PLAN**

**International Day of the Girl** is a day to celebrate progress made, call for change and highlight the girls in our society who play an extraordinary role in their communities and countries.

A simple way to celebrate International Day of the Girl is to host a dinner to bring together girls and women in the community who are truly unscripted and unstoppable. To plan a successful dinner:

**Step 1: Decide on the type of dinner event**

You can ask local restaurants to donate food, order from a catering service, or host a potluck where each attendee contributes a dish.

You could also host a benefit dinner. Community and campus chapters may be able to receive donated food from local restaurants or grocery stores for the event. You can charge each person a certain amount for the dinner to raise money for a local charity or community organization that provide opportunities for girls or work to promote gender equality. Campus chapters may also be able to coordinate a benefit dinner in which a certain amount (around $2) from every person who swipes their meal points card is donated to a cause of your choice.

**Step 2: Prepare your budget**

Determine a realistic budget for your event. Make sure to consider full event costs (food, venue, supplies, etc.) and any fundraising goals.

**Step 3: Secure a venue**

Before inviting people from your local community or campus, identify and confirm a suitable venue for the dinner. For campus chapters, the dinner could be held at a dining hall or in a reserved conference room if food is permitted. For community chapters, the dinner could be held at a local community center, church, or a member’s house.

**Step 4: Make an invitation list**

Be creative with who you invite! Be sure to invite a diverse group of people with different backgrounds, experiences, and skill sets who will be able to enrich discussions of gender equality and girl’s empowerment. This way, you can ensure that your International Day of the Girl dinner is a meaningful experience for all your guests. Some ideas for people you can reach out to include:

* Local professors, teachers, and school administrators;
* Non-profits;
* Social workers, community leaders and service workers;
* Local politicians and well-known business leaders; and
* Colleagues and other personal friends.

**Step 5: Plan the menu**

Whether you cook at home, have a restaurant sponsor the dinner, or even plan a potluck, make sure there is good variety and meals that are available to those with food allergies.

**Step 6: Promotion**

We recommend heavily promoting your event to ensure that it’s well-attended. If you promote your event on social media, be sure to use compelling images to raise awareness for International Day of the Girl and the cause you are supporting in honor of the day.

**Step 7: The ambiance**

Create a warm and welcoming space for guests so they feel comfortable and excited to learn more about International Day of the Girl. Make sure to take plenty of photographs (or hire a local photographer).

**Step 8: Use social media**

Post about the event on social media using #IDG2019, #USAforUN and tag UNA-USA: Facebook/Twitter: @UNAUSA Instagram: @UNA.USA

**Step 9: Say thank you**

The day after the event, send an email to all attendees thanking them for going to the party and supporting International Day of the Girl. You can also encourage attendees to join UNA-USA at [unausa.org/join](https://unausa.org/join).