Dear [Mr./ Ms./Dr./Senator/Representative/Mayor/Councilman/Councilwoman] \_\_\_\_\_\_\_\_\_,

I am [a member/the [title]] of [insert Chapter/Division name] of the United Nations Association of the USA (UNA-USA), a program of the United Nations Foundation.

I am writing to invite you to sign onto UNA-USA’s International Day of the Girl Proclamation, a copy of which is attached. We hope you [consider working with us to introduce the proclamation in [local legislative body; include only if applicable to the capacities of the elected official]]. International Day of the Girl 2019 is Friday, October 11. This year’s theme, as declared by the UN, is “GirlForce: Unscripted and Unstoppable.” It highlights the achievements by, with and for girls since the adoption of the Beijing Declaration and Platform for Action.

International Day of the Girl is an opportunity to reflect on the progress we have made and recognize that there is still so much to do to address the challenges facing women and girls today in the U.S. and around the world. The proclamation highlights the importance of gender equality as an issue of human rights and includes a pledge to stand up and take action.

If you have any questions or would like additional information regarding the proclamation or local International Day of the Girl programming, please do not hesitate to contact me at [phone] or [email].

Thank you for your continued efforts on behalf of [district/county/state] in [organization]. On behalf of UNA-USA and your constituent members of our organization, we are grateful for your consideration.

Sincerely,

[electronic signature if available]

[name]